

Manage Members Overview

Welcome to Manage Members on account.kp.org, where making updates to your commercial membership is fast and easy.

We've enhanced our site to help you quickly find the information you need, saving you time so you can get back to business.

In just a few clicks, you can:

- enroll members and their families in coverage
- move them to a new plan
- or terminate coverage when needed.
- You can also update a member's phone number or address
- and order replacement ID cards.

Let's take a look at a few features that help make your job easier.

Simplified screens let you view your membership at a glance.

You'll always know your real-time member count and you can download member rosters at any time.

Filling in a single application or uploading a spreadsheet of multiple members can be done in no time.

Easy-to-fill forms are quick to complete and reduce common errors.

Most transactions complete within minutes and every change is tracked, so you can see the status of your secure online submissions.

And if you need help, check out our Help Center for detailed Frequently Asked Questions and tutorial videos that show you exactly what to do.

Login to account.kp.org today to see just how easy and efficient it is to manage your membership online.